



Keep Track of Your Creativity

Making copies, or snapshots, of web pages every now and then is a good practice for those who often edit them. It is even more critical if you are not the only person who does the editing and the number of pages is great.

Having an older version of a web page handy may save a lot of your time if something goes wrong with its current version.

The Content Versioning add-on keeps track of versions of web pages on C1 CMS based website. And not only web pages. Media files and data items are also taken a good care of.

The add-on integrates with the CMS Console and is available within a couple of clicks in the Content, Media and Data perspectives or centrally, in the System perspective.

51						ADMIN 🗸 🔅 🕐			
	SYSTEM	CONTENT	MODIFICAT ©						
≡	G REFRESH	↔ REFRESH EXPORT TO EXCEL							
	From 11/4/2015 To 11/4/2015 User Task All ~ Type All ~								
	TIME	USER	TASK	Activity	Title	Туре			
8	11/4/2015 3:28:13 PM	<u>admin</u>	← Publish		Features on this site	C1 Page			
	11/4/2015 3:28:13 PM	admin	🖉 Edit	Save	Features on this site	C1 Page			
	11/4/2015 3:28:05 PM	admin	🖉 Edit	Save	Features on this site	C1 Page			
5	11/4/2015 3:28:02 PM	admin	🖉 Edit	Save	Features on this site	C1 Page			
Ÿ	11/4/2015 3:27:58 PM	admin	🖉 Edit	Save	Features on this site	C1 Page			
<u>نې</u>	11/4/2015 3:27:53 PM	<u>admin</u>	← Publish		Features on this site	C1 Page			
	11/4/2015 3:27:53 PM	admin	🖉 Edit	Save	Features on this site	C1 Page			
	11/4/2015 3:27:31 PM	admin	🖉 Edit	Add	Features on this site	C1 Page			
	11/4/2015 3:27:08 PM	admin	↔ Publish		Getting Started	C1 Page			
	11/4/2015 3:26:52 PM	admin	🖉 Edit	Save	MediaArchive:/Office/10.jpg	C1 Media File			
	11/4/2015 3:25:54 PM	admin	Publish		John Doe	Profiles			
	11/4/2015 3:25:54 PM	admin	Add	Add	John Doe	Profiles			
	11/4/2015 3:25:20 PM	admin	SendForApproval		Getting Started	C1 Page			
	11/4/2015 3:25:17 PM	admin	🖉 Edit	Save	Getting Started	C1 Page			
	11/4/2015 3:25:09 PM	A admin	🖉 Edit	Add	Getting Started	C1 Page			
	25 🗸 🗇 1								

Not only can you view the version history of any particular web page, media file or a data item, but also view the contents of its specific version, restore a specific version and compare versions.

Features

The Content Versioning add-on allows you to:

- Automate content versioning
- View all the changes in one place
- View only the changes you need
- View the version history of a page, a media file or a data item
- View previous versions
- Restore previous versions
- Restore deleted pages, media files and adata items
- Compare versions
- Print or export the log or reports



Automatic Versioning

Versions are created automatically.

Every time you click **Save**, **Send for Approval**, **Send for Publication** or **Publish**, a version is created.

Focus on working with the content instead of saving copies.

CONTENT	VERS	IONING REPORT 💿 📝 G	SETTING STARTED	
⊖ REFRESH C	VIEW 😂 CC	DMPARE 9 RESTORE	10 V EXPORT TO EX	CEL
Time	User	Task	Activity	
11/4/2015 3:30:47 PM	admin	<>> Publish		
11/4/2015 3:30:38 PM	admin	🖉 Unpublish		
11/4/2015 3:30:30 PM	admin	SendForPublicatio		
11/4/2015 3:30:47 PM	admin	🖉 Edit	ତ୍ରି Save	
11/4/2015 3:30:28 PM	admin	🖉 Edit	Save	
11/4/2015 3:30:22 PM	admin	🖉 Edit	ତ୍ରି Save	
11/4/2015 3:27:08 PM	admin	<∂> Publish		
11/4/2015 3:25:20 PM	admin	SendForApproval		
11/4/2015 3:25:17 PM	admin	🖉 Edit	[] Save	
11/4/2015 3:25:09 PM	Q admin	🔀 Edit	Add	

Viewing Changes Centrally

SYSTEM	CONTENT	MODIFICAT ©							
From 11/4/2015 III To 11/4/2015 IIII User Task All ~ Type									
TIME	USER	TASK	Activity	Title					
11/4/2015 3:28:13 PM	admin	Publish		Features on this site					
11/4/2015 3:28:13 PM	admin	🖉 Edit	Save	Features on this site					
11/4/2015 3:28:05 PM	admin	🖉 Edit	Save	Features on this site					
11/4/2015 3:28:02 PM	<u>admin</u>	🖉 Edit	Save	Features on this site					
11/4/2015 3:27:58 PM	admin	🖉 Edit	Save	Features on this site					
11/4/2015 3:27:53 PM	admin	Publish		Features on this site					
11/4/2015 3:27:53 PM	<u>admin</u>	🖉 Edit	Save	Features on this site					
11/4/2015 3:27:31 PM	admin	🖉 Edit	Add	Features on this site					
11/4/2015 3:27:08 PM	admin	Publish		Getting Started					
11/4/2015 3:26:52 PM	Q admin	🖉 Edit	Save	MediaArchive:/Office/10.jpg					
11/4/2015 3:25:54 PM	admin	Publish		John Doe					

Do you want to identify all those latest change no matter what content item was changed?

View the changes made to pages, data itesm or media files in one place.

Then click the item's title and get to the item for more.

Viewing Changes Selectively

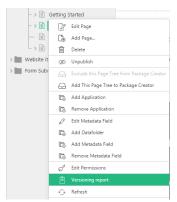
Do you need to view the changes made by a specific user or on a specific day only?

Filter the change log entries by time, user or activity and make your work with the log much easier.

SYSTEM	CONTENT	MODIFICA1 O							
From 11/10/2015	То 11/10/2015	User U	ser	Task					
TIME	USER	TASK	Activity	Title					
11/10/2015 11:25:21 AM	🖉 user	🖉 Edit	Save	MediaArchi					
11/10/2015 11:24:58 AM	🖉 user	Publish		Page 2					
11/10/2015 11:24:55 AM	a user	🖉 Edit	Save	Page 2					
11/10/2015 11:24:17 AM	🖉 user	🕒 Add	Add	Page 2					
11/10/2015 11:24:10 AM	a user	🖉 Edit	Save	Page 1					
11/10/2015 11:24:01 AM	🖉 user	Publish		About us					



Viewing Version History



Do you want to see the version history of a web page, media file or data item?

Right-click it and click Versioning Report.

And the version history is at your service.

Viewing Previous Versions

Are you wondering what a web page, a media file or a data item looked like a week ago?

Select its one-week-old version from the list and view it.

Gerresh Quew Secompare							
Time	User	Task	Activity				
11/10/2015 11:24:10 AM	a user	🖉 Edit	Save				
11/10/2015 11:22:53 AM	admin	Publish					
11/10/2015 11:22:49 AM	A admin	🖉 Edit	Save				
11/10/2015 11:21:16 AM	admin	Publish					
11/10/2015 11:21:13 AM	admin	🖉 Edit	Save				
11/10/2015 11:21:03 AM	admin	🖉 Edit	Save				
11/10/2015 11:20:25 AM	admin	Add	🕒 Add				

Restoring Previous Versions

🕞 REFRESH 🔍 VIEW 😂 COMPARE 🧐 RESTORE 10 🗸 🗋 EXPORT TO EXCEL							
Time	User	Task	Activity				
11/10/2015 11:24:10 AM	Q user	🖉 Edit	Save				
11/10/2015 11:22:53 AM	admin	Publish					
11/10/2015 11:22:49 AM	<u>admin</u>	🖉 Edit	Save				
11/10/2015 11:21:16 AM	admin	Publish					
11/10/2015 11:21:13 AM	admin	🖉 Edit	Save				
11/10/2015 11:21:03 AM	admin	🖉 Edit	Save				
11/10/2015 11:20:25 AM	admin	L Add	Add				

Has something gone wrong with a web page, a media file or data item?

Don't worry. Select its previous good version from the list and restore it.

And resume your work from there.



Restoring Deleted Items

Have you deleted a page or some data but now you'd rather have it back?

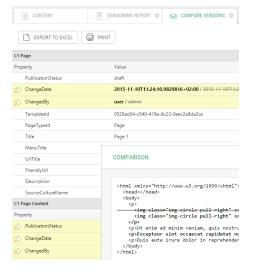
You can undelete it in no time.

Find the "delete" record in the log and restore it.

In this way, you can undelete pages, media files, global data and page folder data items.

SYSTEM	CONTENT	MODIFICA1						
From 11/10/2015 To 11/10/2015 User Task All ~								
TIME	USER	TASK	Activity	Title				
11/10/2015 1:05:00 PM	admin	🗐 Delete	Delete	Page 1				
11/10/2015 1:04:53 PM	admin	Publish		Search				
11/10/2015 1:04:53 PM	<u>a</u> dmin	🖉 Edit	Save	Search				
11/10/2015 1:04:47 PM	admin	🖉 Edit	Add	Search				
11/10/2015 1:04:39 PM	admin	Publish		Page 1				
11/10/2015 1:04:35 PM	<u>a</u> dmin	Publish		Page 2				

Comparing Versions



Are you wondering what exactly has changed in a page, media file or data item since yesterday?

Compare it with the latest version.

If you like, you might as well compare two non-current versions.

And with web pages, you can even see the actual changes in the content.

Printing and Exporting

Do you want a printout of content changes or more convenient way of working with report data?

Print the modification log or a specific versioning report. Or export the log entries to an Excel spreadsheet.

You can also fine-tune the printed or exported reports by filtering their entries.

SYSTEM	CONTER	IT MODIFICA1 ©			
G REFRESH	EXPORT TO EXCEL				
From 11/4/2015	То 11/4/201	i User		Task Al	II 🗸 Type 🛛 All
TIME	USER	TASK	Activity	Title	
11/4/2015 3:28:13 PM	admin	Publish		Features on this	site
11/4/2015 3:28:13 PM		<u>⊓≉ ⇔</u>	ContentMor	Gostures on this	
11/4/2015 3:28:05 PM	A PILE	HOME INSERT PAG		RMULAS DATA	REVIEW VIEW
11/4/2015 3:28:02 PM	2 ° 📩 🙀	Calibri ~ 11	- A A	Gene	ral · 🗗 Condition
11/4/2015 3:27:58 PM	a Paste → 💞	B <i>I</i> <u>U</u> ≁ ⊞ ≁		E 🗞 -	🖇 👿 Cell Styl
11/4/2015 3:27:53 PM	A1		⊊ Ali fx Time	gnment 🖙 Nun	nber 🕼
11/4/2015 3:27:53 PM	2 .	A	ра — типе Е	3	с
11/4/2015 3:27:31 PM	A a Time	2014-08-12 13:15:30	User admin	▼ Ta Pi	isk ublish
11/4/2015 3:27:08 PM	8.3	2014-08-12 12:00:06		PL	ublish



Price Information

You can get the Content Versioning add-on as a part of one of the C1 CMS service plans. For information about the plans, please see <u>http://c1.orckestra.com/Plans</u>.

